

SAMPLE

To the Nominating Committee Members:

Thank you for serving on this very important committee. Today you will be making nominations for the 2006/2007 church year. The church year begins April 1, 2006 and ends March 31, 2007. Please remember to keep all conversations during this process very confidential and all names nominated just as confidential. I will be mailing out a letter to all those who you nominate informing them of their nomination and giving them the opportunity to allow their names to be on the ballot. Most people will allow their names to be on the ballot, some choose not to. Therefore it is important to keep all nominations in strict confidence.

May God use you and bless you in this very important work of the church. Please pray that the annual meeting and elections will be a very positive event for the church and that God will bless us and give us the greatest year ever at the Ebenezer Church of the Nazarene.

Thanks again for your time and hard work today.

Pastor "T"

NOW! Before we begin the nominating process, we will need to cover the following.....

QUESTIONS FOR THIS COMMITTEE FOR ANNUAL MEETING:

1) Shall we have our Annual Meeting in two parts?

- 1) Elections on Sunday Mar. 6th @ 6pm - followed by singing and message
 - 2) Reports on Sunday Mar. 13th @ 6pm - followed by singing and message
- YES NO

2) Shall we put names on all ballots in alphabetical order?

YES NO

3) If someone decides that they do not wish to serve on any of the boards that they have been elected to, shall we take the person with the next highest votes

to fill that position?

YES NO

CHURCH NOMINATING COMMITTEE MEETING

113.9. Nominating Committee. A nominating committee shall be used to nominate officers, boards, and district assembly delegates, whose nominations are not provided for elsewhere. The Nominating Committee shall consist of not fewer than three nor more than seven members of the church, including the pastor, and shall be constituted by whatever method the church board shall propose. The pastor shall be chairperson of the committee. All persons nominated by this committee shall affirm that they fulfill the qualifications required of church officers in paragraph 39. -Nazarene Manual 2005-2009

Church Officers

39. We direct our local churches to elect as church officers only persons who profess the experience of entire sanctification and whose lives bear public witness to the grace of God that calls us to a holy life; who are in harmony with the doctrines, polity, and practices of the Church of the Nazarene; and who support the local church faithfully in attendance and with tithes and offerings. (113.9-13.10, 127, 145, 146) -Nazarene Manual 2005-2009

CHURCH STEWARDS

137. The stewards of the church shall be no fewer than three or more than thirteen in number. They shall be elected by ballot, at the annual or a special church meeting, from among the members of the church, to serve for the next church year and until their successors have been elected and qualified. (39, 113.7, 113.10, 127)

-Nazarene Manual 2005-2009

(We have 5 Stewards on our board - we need min. 10 names nominated)

NOTE: MUST BE A MEMBER OF THE CHURCH

CHURCH TRUSTEES

141. The trustees of the church shall be no fewer than three or more than nine in number. They shall be elected from among the members of the local church to serve for the next church year and until their successors have been elected and qualified. (39, 113.10, 127)

-Nazarene Manual 2005-2009

(We have 5 Trustees on our board - we need min. 10 names nominated)

NOTE: MUST BE A MEMBER OF THE CHURCH

CHURCH DELEGATES TO THE DISTRICT ASSEMBLY

201.1. Local churches in districts of fewer than 5,000 full church members shall be entitled to representation in the district assembly as follows: two lay delegates from each local church of 50 or fewer full church members, and one additional lay delegate for each successive 50 full church members and the final major part of 50 full church members. (30, 113.13, 201)

-Nazarene Manual 2005-2009

(We are to elect 5 delegates - we need min. 10 names nominated)

NOTE: MUST BE A MEMBER OF THE CHURCH

SUNDAY SCHOOL NOMINATING COMMITTEE MEETING

145.5. Duties of the SS Board include: To nominate to the annual church meeting one or more persons approved by the pastor, for election to the office of Sunday School superintendent. The nominations are to be made in a meeting with the incumbent superintendent not present. -Nazarene Manual 2005-2009

SUNDAY SCHOOL SUPT.

146. The Sunday School Superintendent. The annual church meeting shall elect by majority vote by ballot, of those present and voting, from among its full members, a Sunday School superintendent to serve for one year (39), or until his or her successor is elected. The Sunday School Ministries Board, with the pastor's approval, may call for an incumbent Sunday School superintendent to be elected by a "yes" or "no" vote. A vacancy shall be filled by the local church at a duly called church meeting (113.10, 145.5).-Nazarene Manual 2005-2009

Do we recommend to place our current S.S. Supt. for a yes/no vote?
If not, then we need nominations for the position.

NOTE: MUST BE A MEMBER OF THE CHURCH

SUNDAY SCHOOL BOARD MEMBERS

145. Each local church shall establish a Sunday School Ministries Board, or an Education Committee as part of the church board, at the annual church meeting, to be responsible for the Christian education ministries of the church. In churches of 75 members or fewer, the responsibilities may be performed by the church board. Members are: ex-officio the Sunday School superintendent (146); the pastor; the NMI president; the NYI president; children's ministries director; adult ministries director; and three to nine persons elected from the church membership at the annual church meeting. The members may be elected for staggered terms of two years and until their successors are elected and qualified. When an elected member vacancy occurs, it may be filled at a duly called church meeting. If a church elects an education committee as part of the church board, it shall follow Manual requirements for minimum number of stewards and trustees (137, 141). Ex-officio personnel shall be members of the committee, though some may not be members of the church board.

We direct our local churches to elect as church officers only persons who profess the experience of entire sanctification and whose lives bear public witness to the grace of God that calls us to a holy life; who are in harmony with the doctrines, polity, and practices of the Church of the Nazarene; and who support the local church faithfully in attendance and with tithes and offerings. (39) -Nazarene Manual 2005-2009

Sunday School Board Members

(We elect 6 members to this board, so we need min. 12 names nominated)

NOTE: MUST BE A MEMBER OF THE CHURCH

DELEGATES TO SUNDAY SCHOOL CONVENTION

Article 7 - b. In the annual church meeting, each local Sunday School shall elect additional representatives to the Convention, equal to 25 percent of the officers and teachers of the Sunday School (Line 24, PAR).

-Nazarene Manual 2005-2009

(We are allowed to elect 4, so we need to nominate min. 8 names)

NOTE: MUST BE A MEMBER OF THE CHURCH

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_____	_____
_____	_____
_____	_____

NMI NOMINATING COMMITTEE MEETING

Article 5 - C. Nominations, Elections, Appointments, and Vacancies

1. Nominations: The council shall be nominated by a committee of not less than three and no more than seven members of the NMI. The pastor shall appoint the nominating committee and serve as the committee chairman. All nominees shall be NMI members of the local Church of the Nazarene.

2. Elections: The officers and a minimum of two additional council members shall be elected at the annual meeting and shall begin serving on the first day of the new church year after the election. If a local church has a unified treasurer who accounts for church funds, including NMI monies, and who has been elected by the church board, that person shall be the NMI treasurer as an ex-officio member of the local NMI council with all rights and duties, unless otherwise specified by the local council.

a. President

(1) The nominating committee shall submit one or more names for the office of president, subject to the approval of the church board.

(2) Incumbent nominees may be reelected by a yes/no ballot when such election is recommended by the nominating committee and approved by the pastor.

-Nazarene Manual 2005-2009

NMI PRESIDENT

Do we recommend to place our current NMI Pres. for a yes/no vote?

If not, then we need nominations for the position.

NOTE: MUST BE A MEMBER OF THE CHURCH

NMI VICE-PRESIDENT

(if we have a vote for President, shall we recommend that second place be the Vice-Pres.?)

If no, then we need nominations for this position.

NMI SECRETARY

NMI TREASURER

DELEGATES TO THE NMI CONVENTION

Article 6 - c. Elected delegates from each local church shall be NMI members (15 years of age or older). The number of elected delegates shall be based on the following formula: two delegates (excluding associate members) from each local NMI of 25 members or fewer, and one additional delegate for each additional 25 members or major portion thereof.

-Nazarene Manual 2005-2009

Note: All other secretaries may be appointed by the Executive Council after being elected.
Is this the wish of this nominating committee? YES NO

If no, then we will need nominations for all the other secretaries.

NYI NOMINATING COMMITTEE MEETING

2. A Nominating Committee nominates the officers for NYI. A Nominating Committee is appointed by the pastor and consists of NYI members, as well as the pastor and the NYI president. All nominees are to be approved by the pastor and church board. Persons nominated as local NYI president must have reached their 15th birthday at the time of their election.

3. Officers are elected by majority vote of the NYI members present at the annual NYI meeting. When there is only one nominee for a position, a "yes" and "no" ballot is used, with approval by two-thirds majority vote. Only those who are also members of the local Church of the Nazarene may vote for the president.

4. An incumbent officer may be reelected by a "yes" or "no" vote when such vote is recommended by the NYI Council to the Nominating Committee, approved by the pastor and church board, and approved by two-thirds majority vote at the annual NYI meeting.

-Nazarene Manual 2005-2009

NYI PRESIDENT

151. NYI President. The president of the local Nazarene Youth International group shall be elected according to the NYI Local Ministry Plan, at the annual NYI meeting by the NYI members present who are also members of the Church of the Nazarene. Nominees shall be approved by the local pastor and church board. The NYI president shall be a member ex-officio of the church board (127), the Sunday School Ministries Board (145), and the district assembly (201). Should the term "president" not effectively communicate in a particular culture, a more appropriate title may be used by vote of the local NYI Council.

-Nazarene Manual 2005-2009

4. An incumbent officer may be reelected by a "yes" or "no" vote when such vote is recommended by the NYI Council to the Nominating Committee, approved by the pastor and church board, and approved by two-thirds majority vote at the annual NYI meeting.

-Nazarene Manual 2005-2009

Do we recommend to place our current NYI PRES. for a yes/no vote?

If not, then we need nominations for the position.

NOTE: MUST BE A MEMBER OF THE CHURCH

NYI VICE-PRESIDENT

(if we have a vote for President, shall we recommend that second place be the Vice-Pres.?)
If no, then we need nominations for this position.

NYI SECRETARY

NYI TREASURER

DELEGATES TO NYI CONVENTION

6. *The local NYI delegation to the District NYI Convention for churches with 30 or fewer NYI members consists of:*

a. The pastor and youth pastor or any full-time paid pastoral staff who participate in NYI ministry;

b. The newly elected local NYI president;

c. Up to four elected delegates, with at least half being within the district-established NYI ministry focus.

d. Local churches may add an additional delegate for each successive 30 local NYI members and/or final major

part of those 30 members (i.e., 16-29 members). At least half of any additional delegates must be also within the

district-established NYI ministry focus.

(We are allowed 4 delegates, so need min. 8 names nominated)

NOTE: MUST BE A MEMBER OF THE NYI

